

No: 8352-26

Date: 01.06.2026.

**„OPTIMA Group" Ltd hereby publishes request for quotation for purchase of base oils**

1	Name of procurement initiator:	„OPTIMA Group" Ltd. Banja Luka for the needs of production at Oil refinery Modrica					
2	Contact persons:	<u>Technical bid:</u> Branko Despotović; +387 53 822 394; e-mail: <a href="mailto:bane@modricaoil.com">bane@modricaoil.com</a> <u>Commercial bid:</u> Bojan Vidić; +387 51 228 615; e-mail: <a href="mailto:vidicb@optimagrupa.net">vidicb@optimagrupa.net</a>					
3	Procurement organizer:	„OPTIMA Group" Ltd. Banja Luka Kralja Alfonsa XIII 37a, 78000 Banja Luka Republic of Srpska, BiH					
4	Subject of procurement:	No.	Product name	Required quantity of raw materials in UoM	Packing	Delivery plan	Technical properties of the product
		1	Base oil Group II 3 cst	up to 50 t ± 10%	Tank truck		Appendix 1
5	Place of delivery of the goods:	Oil refinery Modrica JSC, Vojvode Stepe Stepanovića 49, 74480 Modrica, BiH.					
6	Maximum Contract value						
7	Beginning date for quote submittance:	<b>01.06.2026.</b>					
8	End date for quote submittance:	<b>04.06.2026. by 2 pm</b>					
9	Requirements on quality, technical and functional properties:	Listed in Technical assignments enclosed hereto.					
10	Commercial bid content:	<p><b>The Commercial Part of the Bid shall contain:</b></p> <ol style="list-style-type: none"> <li>1. PRICE: fixed price per ton in currency at bidder's choice - BAM, USD or EUR, VAT excl..</li> <li>2. Quantity.</li> <li>3. Total bid value in currency at bidder's choice - BAM, USD or EUR, VAT excl.</li> <li>4. Packaging of goods: specify whether tank trucks or railway tanks.</li> <li>5. Delivery time: immediately after the completion of the supplier selection procedure</li> <li>6. TERMS OF DELIVERY: preferred DAP Oil refinery Modrica JSC Modrica or FCA (Bidder indicates a place of loading) (Incoterms 2010).</li> </ol>					

		<p>7. PAYMENT METHOD: preferred 45 working days net from date of delivery of goods, („OPTIMA Group“ does not issue bank guarantee or letter of credit as a payment collateral).</p> <p>8. Bid validity: at least 15 days from the last day for submittal deadline.</p> <p>9. Origin of goods.</p>
11	Qualifying section (technical bid) content:	<p>1. Full name and address of the bidder, phone and fax, e-mail address, contact person (fill form General info on the bidder attached hereto).</p> <p>2. Technical data sheet (TDS).</p> <p>3. Material safety data sheet (MSDS).</p> <p>4. Bidders must provide technical and safety data sheets which comply with REACH requirements.</p> <p>5. Written declaration of the bidder confirming that the bidder will, if chosen for delivery, provide approval and necessary documents (MSDS and labels) for registration of base oil in Chemicals Registry of the Republic of Srpska, if the base oil has not been previously registered in Chemicals Registry of Republic of Srpska.</p> <p>6. Written declaration confirming bidder's consent with Contract draft enclosed hereto, which is considered an integral part of this Request, and confirming that the bidder shall sign such Contract upon being selected as supplier.</p>
12	Special terms:	<p>Candidates offering base oil which have not been previously used at "Oil refinery Modrica" JSC Modrica must provide samples for testing to laboratory of "Oil refinery Modrica" JSC Modrica. Final deadline for providing testing samples is no more than 7 working days from the day of publication of this Request.</p> <p>If the samples of base oil for testing should not be provided as required above, the bidder shall be disqualified and its bid shall not be taken into consideration.</p>
13	Instructions to the bidders:	<p>1) The bid must be addressed to: „OPTIMA Group“ Ltd. Banja Luka, 37a Kralja Alfonsa XIII, 78000 Banja Luka, RS, Bosnia-Herzegovina</p> <p>2) With preferred bidder / bidders „OPTIMA Group“ Ltd. Banja Luka will close Purchase and sale contract;</p> <p>3) Place of delivery: "Oil Refinery Modrica" JSC Modrica, Vojvode Stepe Stepanovića 49, 74480 Modrica, Bosnia-Herzegovina.</p>
14	Address and procedure of submitting the bid:	<p>Offers are submitted exclusively through the official website of "Optima Grupa" d.o.o. Banja Luka</p> <p>The bidder is obliged to find published tender documentation on the official website of "Optima Grupa" d.o.o. in the OPEN TENDERS tab. After clicking on the SEND OFFER field, enter basic information about the bidder, add documents related to the bid and send them.</p> <p>For any ambiguities, contact the Procurement Department Bojan Vidić, phone: +387 51 228-615; e-mail: vidicb@optimagrupa.net Number of requests for quotations: 8352-26</p>
15	Place of deciding on results:	<p>„OPTIMA Group“ Ltd. Banja Luka Kralja Alfonsa XIII 37a, 78000 Banja Luka, Republic of Srpska, Bosnia and Herzegovina</p>

16	Bid assessment:	Bid assessment and choosing of preferred bidder will be organized in accordance with internal rules of OPTIMA Group Ltd. Banja Luka.
17	Price regulation:	After technical assessment of the bids, price negotiation process may take place (in terms of reducing prices indicated in the bid).
18	Other terms:	Procurement organizer retains the right to accept or refuse any bid, or call of this RFQ before signing of the contract/order, without any responsibility towards the bidders. Any expenses incurred in bidding process (B&D costs) shall be covered by the bidder.
19	Attached documents:	<ol style="list-style-type: none"> <li>1. Technical tasks (Appendix No. 1);</li> <li>2. Contract draft;</li> <li>3. Form – General bidder info.</li> </ol>

  
Marijana Zimonja

Head of Procurement, Tenders and Client  
Engagement Department